

How to Opt-in Text Messaging

For Contact Opt-in:

1. Sign into your Parent Portal account.
2. Click on the Menu on the top left of the page (3 dashes image) and then click Account
3. Click on Contacts.
4. Click Edit under the contact that you want to opt-in for messaging (you can do more than one contact).
5. Scroll down to Contact Info and make sure you have a mobile number entered (if not, please enter one) and click Allow text messaging.
6. Scroll back up to the top and click on Save.

For Student Opt-in:

1. Follow the first 2 steps above.
2. Click on Students.
3. Follow steps 4-6 as above.